



**Juan J. Garza**  
Principal

**Jessica A. Moreno**  
Assistant Principal

**Title I**  
Every Student Succeeds Act (ESSA)  
**Jubilee Livingway**  
Parent and Family Engagement Policy  
**2023-2024**

**District Goals:**

The District will:

- Provide a learning environment that is safe, drug-free and conducive to learning for all students and employees.
- Increase student achievement to meet or exceed state standards.
- Provide opportunities and information to assist students in preparing for graduation, college/careers and assist in the prevention of student drop-out.
- Provide professional development opportunities for staff to improve instruction and skills set for their respective positions.
- Increase Parent, Family and Community Engagement opportunities/ parent professional development and training.
- Obtain a 97% or higher student/teacher/staff attendance.
- Implement measures to maintain high staff morale and low teacher turnover rate.

**Part I. General Expectations**

The Jubilee Academies Charter School District agrees to implement the following statutory requirements:

- The charter school district will put into operation programs, activities and procedures for the involvement of parents in all of its schools with Title I, Part A programs, consistent with section 1116 of the Elementary and Secondary Education Act (ESEA). Those programs, activities and procedures will be planned and operated with meaningful consultation with parents of participating children.
- Consistent with section 1118, the school district will work with its schools to ensure that the required school-level parental involvement policies meet the requirements of section 1116 (b) of the ESEA, and each include, as a component, a school-parent compact consistent with section 1116 (d) of the ESEA.
- The school district will incorporate this district wide parental involvement policy into its LEA plan developed under section 1112 of the ESEA.
- In carrying out the Title I, Part A parental involvement requirements, to the extent practicable, the school district and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents of disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and , to the extent of practicable, in a language parents understand.

- If the LEA plan for Title I, Part A, developed under section 1112 of the ESEA, is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan when the school district submits the plan to the State Department of Education.
- The school district will involve the parents of children served in Title I, Part A school's decisions about how the 1 percent of Title I, Part A fund reserved for parental involvement is spent, and will ensure that not less than 95% of the one percent reserved goes directly to the schools.
- The school district will be governed by the following statutory definition of parental involvement, and expects that its Title I schools will carry out programs, activities and procedures in accordance with this definition:

*Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring-*

- (A) that parents plan an integral role in assisting their child's learning;*
- (B) that parents are encouraged to be actively involved in their child's education at school;*
- (C) that parents are full partners in their education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;*
- (D) the carrying out of other activities, such as those described in section 1118 of the ESEA.*

## **Part II: Description of how Jubilee Livingway will implement required district wide Parental and Family Engagement Policy components**

1. The Jubilee Academies Charter School will take the following actions to involve parents in the joint development of its district wide Parent and Family Engagement Policy under section 1112 of the ESEA.
  - District Administrators and staff, Teachers, Parents, Title I Liaisons will participate in development of a written District Parent and Family Engagement policy to be included in the District Improvement Plan.
2. The Jubilee Academies Charter School will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA.
  - Involve parents in the joint development of the District Improvement Plan. The District Improvement Committee shall be composed of parents, educators, business, and community members who will work together in a shared decision-making process. The District Improvement Committee will meet a minimum of four times a year at the district's central office.
  - The district will support the involvement of parents in the development of the Parent and Family Engagement Campus Policy, Campus Improvement Plan, and the School-Parent Compact consistent with section 1118(d) of the ESEA.
3. The Jubilee Academies Charter School will provide the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parental and family engagement activities to improve student academic achievement and school performance.
  - The district campuses will hold annual meetings to explain the Title I, Part A program and the rights of parents to be involved and offer other meetings at flexible times.
  - The district campuses will educate Teachers, principals, and other staff, with the assistance of parents, in the value and utility of the contribution of parents and how to communicate with and work with parents as equal partners.

- Then district campuses will send out Title I Schoolwide Parent Surveys.
4. The Jubilee Academies Charter School will coordinate and integrate parental engagement strategies in Part A with parental involvement of the district preschool programs.
    - The district will provide educational support for parents of Pre-Kindergarten children such as; child development, how children learn to read, strategies of Parents as Teachers.
    - The district will provide support for parents in the transition into children's early childhood education in Pre-Kinder, Kindergarten, to First grade, to middle school, high school, and higher education.
  5. The Jubilee Academies Charter School will take the following conduct, an annual evaluation of the content and effectiveness of the district Parent and Family Engagement Policy in improving the quality of its Title I, Part A schools. The evaluation will include: identifying barriers to greater participation by parents in activities authorized by this section (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The district will use the findings of the evaluation to design strategies for a more effective parental engagement to revise the parent policy/ procedures as necessary.
    - The district Federal Director will head the evaluation process for the district.
    - Administrators, teachers and parents of each district region will volunteer to be in the District Improvement Committee to evaluate and revise the District Parent and Family Engagement policy.
    - Each district region will take a section of the district policy to evaluate parent engagement activities from district campuses by reviewing agendas, sign in sheets and programs at the district campuses.
    - The district will provide an evaluation checklist for the review committee to use in evaluating the campus programs.
    - The District Improvement Committee will make recommendations for revision on district policy according to the evaluation findings.
  6. The Jubilee Academies Charter School will build the schools parent's capacity for stronger parental engagement, in order to ensure effective involvement of parents and to support a partnership among the school involved parents, and the community to improve student academic achievement.
    - A. The school district will assist with the assistance of its Title I, Part A schools in providing parent assistance in understanding the state academic content standards, state and local academic assessment including alternate assessments and how to monitor the child's progress.
      - The district campuses will provide parent conferences on student academic progress every nine weeks.
      - The district campuses will hold STAAR training for parents and families on the different content STAAR assessments.
      - The district campuses will provide parents and families content EOC assessment information/ training.
      - The district campuses will provide a copy of the State Report and the Federal Report card to their parents.
    - B. The School district will assist schools by providing materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parent engagement, by:
      - Provide Reading strategies for parents and families.
      - Provide parent and family Literacy Nights.
      - The campuses will train parents and family on how to access the on-line content (Math, Reading, Science and Social Study) programs that the district provides for our students.

- The campuses will provide materials and training to help parents work with their child, such as in Reading, Math, and technology in a language they understand.
- C. The school district will, with the assistance of its schools and parents, educate its teacher, pupil services personnel, principals and other staff, in how to reach out to, communicate with, work with parents as equal partners in the value of contributions and in how to implement and coordinate parent programs and build ties between parents and schools, by:
- District training for all staff in “What is Family Engagement?”
  - Provide information to families in a uniform format, and to extent practical, in a language parents can understand.
  - The district campuses will use a variety of forms to communicate with parents and families such as: district web-site, e-mail, text, telephone, newsletters, posting on the marquee in a language parents understand.
  - The district campuses will use School messenger, email and regular mail as modes of communication for information to parents in a language they understand.
  - The district campuses will provide parents information on the transition from an elementary to middle school to prepare a plan for their child.

### **Part III. Discretionary District Wide Parental Engagement Policy Components**

The Jubilee Academies Charter School District in consultation with its parents, chooses to undertake to build parents’ capacity for involvement in the school and school system to support their children’s academic achievement, such as the following discretionary activities listed under section 1118 (e) of the ESSA.

- Provide Literacy training for parents from Title I, Part A funds, if the school district has exhausted all other reasonable available sources of funding for that training.
- Training parents to enhance the involvement of other parents.
- Adopting and implementing model approaches to improving parental involvement by developing parental engagement skills.
- Provide Training for parents and families in technology skills, provide tutoring skills for parents.
- Develop appropriate roles for community-based organizations and businesses, in parental engagement activities. (Libraries, Universities, and other entities.)
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- To maximize parental participation in their children’s education, campuses may arrange school meetings at a variety of times, and through several communication platforms such as; facetime, google hangouts etc.... in conducting conferences between teachers or other educators, who work directly with children of parents who are unable to attend conferences at school.
- Providing other reasonable support for parent involvement activities or other information under section 1118 as parents may request

### **Part IV. Adoption of the District Parent and Family Engagement Policy**

This District Wide Parent and Family Engagement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by agenda, sign-in sheets, and meeting minutes.

This policy will be in effect for the period of 2022-2023. The school district will distribute this policy to all parents of participating Title I, Part A children on or before the end of the school year.

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Campus Principal

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Date

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Cut along line

After signing below, please return to your child's homeroom Teacher.

**District Parent and Family Policy Acknowledgement**

I have received a copy of the 2022-2023 Jubilee Academies Charter School District Parent and Family Engagement Policy.

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Student Name:

\_\_\_\_\_ Campus: \_\_\_\_\_

Phone Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_